

# OPERATION WALLACEA



**Audit Forms for Peru**

**2010**

**Section of expedition: Iquitos**

**Audited by..... Date.....**

<b>Point requiring checking</b>	<b>Observation or interview</b>	<b>Compliant Y/N</b>	<b>Action taken to correct non compliances</b>
Are all volunteers briefed on the poor standards of the roads and driving when they arrive?			
Were all volunteers met at Iquitos airport by Opwall/WCS staff or the recommended travel agent?			
Were all volunteers warned that they should go out in groups and not display objects of obvious value?			
Is Casa Morey guarded and the main door locked at night?			

Section of expedition: Research Boats

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Are all volunteers given a full health and safety briefing on arrival, and told what to do in the case of an emergency?			
Do all boats have fire extinguishers and smoke detectors?			
Are the boats equipped with SSB and UHF/VHF radios?			
Is there a working satellite phone in case of radio failure?			
Do the boats keep to a scheduled contact time with the office in Iquitos?			
Are all volunteers warned about the slippery areas of the deck and told to use the hand-rails whilst going up and down stairs?			
Are all staff and students following the no swimming rule?			

Section of expedition: Trekking and terrestrial survey work

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Are all volunteers and staff wearing footwear with good grip and ankle support?			
Does the trek leader have a first aid kit?			
Are all staff and volunteers warned of the risks of dehydration, and told to drink 3-4 litres of water per day?			
Does the trek leader ensure that everyone has sufficient water prior to the trek, is wearing suitable clothing to protect them from the sun, and that during the trek that nobody is displaying any signs of dehydration?			
Are all volunteers told not to take samples from, or taste plants or trees?			
Are all volunteers instructed as to which species of plants/trees can cause allergic reactions when touched?			
Are all volunteers warned to check around them in the forest before sitting or resting anywhere incase they sit on anything which might sting or hurt them?			
Are all volunteers abiding by the rule of not wading through rivers or streams?			
Are all frogs being handled by staff wearing latex gloves?			

Section of expedition: Boat travel to/from Iquitos to/from research sites

Audited by..... Date.....

<b>Point requiring checking</b>	<b>Observation or interview</b>	<b>Compliant Y/N</b>	<b>Action taken to correct non compliances</b>
Do the boats have a short wave radio fitted and a satellite phone so that contact can be maintained throughout the journey with other boats and the office in Iquitos?			
Does the nominated staff member in charge of the boats ensure that they are not overloaded?			
Does the captain have a GPS and a chart of the area and knowledge of how to navigate?			
Do the boats carry navigation lights to ensure that they can avoid other boats and obstacles at night?			
Are the boats travelling in convoy?			

**Section of expedition: Interactions with wildlife**

**Audited by..... Date.....**

<b>Point requiring checking</b>	<b>Observation or interview</b>	<b>Compliant Y/N</b>	<b>Action taken to correct non compliances</b>
Are all volunteers and staff going into the forest wearing rubber boots, long baggy trousers and long sleeved shirts?			
Are all volunteers and staff told not to approach or touch any snakes unless they are an approved snake handler?			
Is night-trekking confined to areas very close to the main boat?			
Are all volunteers warned to be vigilant and to look for potentially dangerous creatures whilst trekking, and particularly before putting their hands on trees or sitting down?			
In the event of a snake bite, is/was the snake-bite procedure outlined in the risk assessments followed?			
Are all caimans secured by trained staff before any volunteers are allowed to handle them?			
Are volunteers using torches with a red filter during caiman surveys, and have red-eye flashes been turned off?			
Is/did the person holding the spotlight during caiman surveys wearing leather gloves?			
Is it ensured that piranha fish are only handled after they have been secured by a qualified staff member?			
Are all stingrays and electric eels being removed from the gill nets by staff?			

**Section of expedition: Work on auxiliary boats and canoes** Audited by..... Date.....

<b>Point requiring checking</b>	<b>Observation or interview</b>	<b>Compliant Y/N</b>	<b>Action taken to correct non compliances</b>
Are all boats leaving accompanied by a guide?			
Are all volunteers wearing life vests when travelling in auxiliary boats?			
Is the senior staff member or team leader ensuring that the maximum capacity is not being exceeded, and that participants enter and exit the boat one at a time?			
Are all participants warned about the risks of sunburn and told to wear sunblock and hats if they have sensitive skin?			
Are all participants carrying 1-2 litres of drinking water?			
Are all participants told to stay away from the engine area of the boat?			
Are all participants carrying light but warm clothes to protect from the cold on early morning or night surveys?			
Do all participants have their rain gear with them to protect against the cold whilst on aquatic transects?			

**Section of expedition: Medical support.** Audited by..... Date.....

<b>Point requiring checking</b>	<b>Observation or interview</b>	<b>Compliant Y/N</b>	<b>Action taken to correct non compliances</b>
Are all staff and volunteers told in advance to bring adequate supplies of malaria prophylaxis, and to start taking them at least 7 days prior to departure?			
Are all staff and volunteers advised to stay inside during peak times for mosquito activity (early in the morning and early evening)?			
Do all beds have mosquito nets or mosquito guards on the windows?			
Are all participants briefed on which water to use for drinking and brushing teeth, and is the			

importance of personal hygiene emphasised?			
Are the standards of hygiene checked regularly in the kitchen, including ensuring that no food is reheated or consumed more than 6 hours after cooking?			
Are all staff and volunteers briefed on the importance of hydration (drinking at least 3 litres of water per day), and how to protect against sunstroke and sunburn?			
Are all participants advised on best practice treatment of cuts and abrasions, and told to help prevention of the problem by simple actions such as avoiding walking around barefoot or scratching mosquito bites?			
Have all participants completed medical questionnaires, and have these questionnaires been reviewed by the expedition medic prior the start of the expeditions?			
Is there always a medic present on the expedition, who can be easily accessed by the participants?			