

OPERATION WALLACEA



Audits of Risk Management Measures for HONDURAS 2010

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2010 – A1: San Pedro Sula Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Were all arriving volunteers met by Maya Temple Tours with an English speaking guide?			
Were all volunteers briefed on arrivals of dangers of pickpocketing, wandering around San Pedro after dark , risk of falling into holes in pavement and traffic?			
Were all volunteers briefed about drinking only bottled water and washing teeth with bottled water?			
Were all volunteers given a clear briefing at the start of the expedition about their itinerary and travel arrangements?			

2010 – A2: Coach transfers Audited by..... Date.....

Start point of transfer..... Finish point of transfer.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Have vehicle brakes, lights and tyres been checked before the start of the journey?			
Did the maximum speed of the coach not exceed 80km/hour throughout the journey?			
Did an English speaking staff member travel with the coach?			
Did the volunteers have sufficient water and food for the trip?			
Did the accompanying staff member have a phone?			

2010 – A3: Transfers from Cofradia to Base Camp

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Have vehicle brakes, lights and tyres been checked before the start of the journey?			
Did the maximum speed of the vehicle not exceed 40km/hour throughout the journey?			
Did the whole group of vehicles travel in convoy throughout the journey?			
Did an English speaking Op Wall staff member travel with each group of vehicles and did they have a radio or handphone?			
Did the volunteers have sufficient water for the trip?			
Did all the volunteers sit down in the back of the vehicle?			
Were all volunteers briefed about using sunblock and did they have a tarpaulin available in case it rained?			
Was there a guard travelling with each convoy of vehicles?			

2010 – A4: Cofradia and Manacal

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Is the Cofradia house locked at night?			
Are there daily radio comms with Base Camp?			
Have all volunteers been briefed on arrivals about the risks of walking after dark in certain parts of Cofradia, holes in pavements and traffic?			
Is the food storage and preparation area clean and are separate boards being used for different food types?			
Are all volunteers aware of what to do in the event of a fire and are there adequate fire control measures?			
Are all volunteers sleeping under mosquito nets and using mosquito repellent?			
Do all groups in the forest have radio contact with each other and with Cofradia?			
Does the leader have a handphone and always accompany groups in the forest?			

2010 – A5: Base Camp and fieldwork

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
On arrival at the Camp were all volunteers given a safety briefing and asked to discuss potential risks and how to reduce them?			
Are valuables being stored in a safe?			
Is the toilet paper being burnt frequently throughout the day?			
Have the hygiene conditions for food storage and preparation been checked?			
Are there disinfectant handwashing facilities?			
Are all volunteers aware of what to do in the event of a fire and are there adequate fire control measures?			
Is there a standby vehicle available at the camp?			
Is the whiteboard sign in/out system working?			
Are all volunteers only leaving camp with a guide and leader?			
Does that staff member have a radio?			
Is the medical officer collating all data on illnesses and accidents at that site?			
Does the medical officer have ready access to snake anti-venom?			
Is Base Camp in daily radio contact with all other forest field camps?			
Are only qualified herpetologists handling snakes?			
Are there guards for the camp?			

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
On arrival at the Camp were all volunteers given a safety briefing and asked to discuss potential risks and how to reduce them?			
Is the whiteboard sign in/out system working?			
Have the hygiene conditions for food storage and preparation been checked?			
Are there disinfectant handwashing facilities available?			
Are all volunteers aware of what to do in the event of a fire and are there adequate fire control measures?			
Is the camp in daily contact with Base Camp?			
Are all volunteers only leaving camp with a guide and leader?			
Does that staff member have a radio?			
Are the steep trails fitted with ropes?			
Does the medical officer have ready access to snake anti-venom?			
Are only qualified herpetologists handling snakes?			

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
On arrival at the Camp were all volunteers given a safety briefing and asked to discuss potential risks and how to reduce them?			
Is the whiteboard sign in/out system working?			
Are all volunteers only leaving camp with a staff member?			
Does that staff member have a radio or handphone?			
Are the students staying at least 2 people to a house?			
Has the security of all accommodation in terms of night time attacks or theft been checked?			
Have the hygiene conditions for food storage and preparation been checked?			
Are all volunteers aware of what to do in the event of a fire and are there adequate fire control measures?			
Are only qualified herpetologists handling snakes?			

2010 - A8: Santo Tomas and western field camps

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
On arrival at the Camp were all volunteers given a safety briefing and asked to discuss potential risks and how to reduce them?			
Is the whiteboard sign in/out system working?			
Have the hygiene conditions for food storage and preparation been checked?			
Are all volunteers aware of what to do in the event of a fire and are there adequate fire control measures?			
Does the medical officer have ready access to snake anti-venom?			
Are only qualified herpetologists handling snakes?			
Are all volunteers only leaving camp with a guide and leader?			
Does that staff member have a radio?			
Are all steep trails fitted with ropes?			
Is there daily radio contact with Santo Tomas and through there to Base Camp?			
Is there a standby vehicle at Santo Tomas?			
Does the emergency contact system via San Carlos work?			

2010 - A9: Trekking and wildlife

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Are all volunteers properly equipped with regards to clothing and water?			
Does the leader have a radio and First Aid kit?			
Is the leader ensuring that the group remain together at all times?			
Are all the herpetologists and medical staff properly briefed on how to respond to a snake bite incident?			
Are all volunteers fully aware of dangerous animals and plants likely to be encountered?			
Are only rabies inoculated volunteers being allowed to handle bats and small mammals?			

2010 - A10: Camp building and maintenance

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Is there regular radio contact with Base Camp or Santo Tomas?			
Is biodegradable waste being buried to a depth >0.3m?			
Are toilets >30m from the river and camp?			
Is all non biodegradable waste being removed?			
Are volunteers not being allowed to use machetes?			
Is all drinking water being boiled for at least 10 minutes or filtered?			
Is all fuel stored well away from the fire?			
Is the camp in a safe position were there to be a storm and flash flooding?			

2010 - A11: Canopy access

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Have the lines been installed by Canopy Access staff?			
Are all students climbing on two lines and fall arrest devices installed?			
Do the Canopy Access staff have radios and First Aid kits?			

2010 - A12: Jungle training

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Is there a medic with the group?			
Are all the treks organised so that there are regular stops and the groups stay together?			
Is there radio contact with Base Camp?			
Are all significant river crossings done with trained staff and ropes?			
Are there guards accompanying the course?			

2010 - A13: Night trekking and survey work

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Have all volunteers got a torch?			
Have all volunteers been given a briefing on safe operating procedures at night?			
Is night time work being minimised?			
Is there a trained snake handler accompanying all groups trekking along transects after dark?			

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
On arrival in the coastal village are all volunteers given a safety briefing?			
Are the students staying at least 2 people to a house?			
Has the security of all accommodation in terms of night time attacks or theft been checked?			
Is there a map and listing of where each student in staying overnight?			
Are all volunteers aware of how to contact the leader at night if there is a problem?			
Has the group leader got a mobile phone?			
Are all volunteers aware of what to do in the event of a fire and are there adequate fire control measures?			
On the boat transfers do all participants wear life jackets			
Do all the boats cross in convoy in close proximity?			
Have the boat leaders got radio contact with the base and Cayo Menor?			

2010 - A15: Cayo Menor and dive sites

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Have all volunteers been given a safety briefing on in water activities and dangerous marine organisms before going in the water?			
Are all dive trainers in the water at a ratio of 1 Dive Instructor and 1 Dive Master per 8 students?			
Are all qualified divers in the water with a Dive Master per 6 students?			
Are all snorkellers accompanied by a Dive Master with an inflated SMB?			
Is there a safety boat within 100m of all divers in the water?			
Does the safety boat have sufficient oxygen, trained personnel in oxygen delivery and a First Aid kit?			
Are all divers checked to ensure they have not exceeded 18m depth, maximum dive time of 50 minutes, stopped at 5m for 5 minutes and have 50 bar remaining in the tanks at the end of the dive?			
Is all swimming confined to the roped off area adjacent to the jetty			
Are all volunteers and staff minimising alcohol intake preceding diving days and behaving in an appropriate manner on party night?			

2010 - A16: Chachuate and East End

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Are all visits organised with an Opwall staff member?			
Have food preparation and storage areas been inspected for hygiene?			

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Have all volunteers been given a safety briefing on in water activities and dangerous marine organisms before going in the water?			
Are all dive trainers in the water at a ratio of 1 Dive Instructor and 1 Dive Master per 8 students?			
Are all qualified divers in the water with a Dive Master per 6 students?			
Are all snorkellers accompanied by a Dive Master with an inflated SMB?			
Is there a safety boat within 100m of all divers in the water?			
Does the safety boat have sufficient oxygen, trained personnel in oxygen delivery and a First Aid kit?			
Are all divers checked to ensure they have not exceeded 18m depth, maximum dive time of 50 minutes, stopped at 5m for 5 minutes and have 50 bar remaining in the tanks at the end of the dive?			
Is all swimming confined to the end of the Coral View jetty and with a Dive Master watching?			
Is there a white board system operating for signing out for any town visits			
Are all volunteers and staff minimising alcohol intake preceding			

diving days and behaving in an appropriate manner on party night?			
Are all kayakers wearing life jackets?			

2010 - A18: Diving, snorkelling and swimming

Audited by..... Date.....

Point requiring checking	Observation or interview	Compliant Y/N	Action taken to correct non compliances
Are tanks being laid down during kitting up?			
Are all divers wearing wetsuits?			
Are all divers only kitting up with weight belts when they arrive at the site			
Is there a safety briefing before each dive that covers all the salient points?			
Is there a safety boat within 100m of all divers in the water?			
Does the safety boat have sufficient oxygen, trained personnel in oxygen delivery and a First Aid kit?			
Are all divers checked to ensure they have not exceeded 18m depth, maximum dive time of 50 minutes, stopped at 5m for 5 minutes and have 50 bar remaining in the tanks at the end of the dive?			