



**Operation Wallacea**  
Conservation research through academic partnerships

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**BOOKING FORM FOR US RESEARCH ASSISTANTS OR THESIS VOLUNTEERS**

Name \_\_\_\_\_ Sex (M/F) \_\_\_\_\_  
(Full name as it appears on your passport)

University/College \_\_\_\_\_ Date of Birth \_\_\_\_\_

**ADDRESS DURING SCHOOL TERM:**

**PERMANENT ADDRESS:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Email \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Cell \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 Email \_\_\_\_\_

Citizenship (for possible visa implications) \_\_\_\_\_

Country of Expedition:

Indonesia	Honduras	Peru	South Africa/ Mozambique	Egypt	Madagascar	Guyana	Mexico
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Start date of expedition in-country \_\_\_\_\_

**Proposed Expedition Itinerary**

<b>Length of Expedition</b>	<b>Cancellation Insurance</b>
2 weeks (\$1,650) <input type="checkbox"/>	\$130
4 weeks (\$3,000) <input type="checkbox"/>	\$200
6 weeks (\$4,100)	\$265
8 weeks (\$4,900)	\$320

Week number	Option number or title

**Flight quote from STA Travel?**  
 Yes  
 No

*Although this is your proposed itinerary, please bear in mind that logistics in the field, in such a remote part of the world, may require certain aspects of your itinerary to be changed at any time.*

Deposit to hold places (10% of total amount shown below): \_\_\_\_\_  
 2 weeks (\$1650), 4 weeks (\$3000), 6 weeks (\$4100) or 8 weeks (\$4900)

An interim payment (a further 10% of the total amount shown in brochure) is required 150 days prior to your expedition start date, with the remaining balance to be paid 8 weeks (56 days) prior to the expedition start date.

**Client's Declaration:**

**I have read and understood the Booking Conditions and I accept them.**

Client's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: you can attach an electronic signature and email this form back to us ([usa@opwall.com](mailto:usa@opwall.com)). You would then need to contact the US office (+1 (973) 920 0487) and either pay your deposit using a credit card or post a check, payable to Operation Wallacea, to the above address. Alternatively hand this form in at one of the university presentations.*



## BOOKING CONDITIONS

The following conditions form the basis of your contract.

### 1) MAKING A BOOKING AND PAYING YOUR DEPOSIT AND FINAL BALANCE

A deposit of 10% per person must be paid on completion of the booking and sent in with a signed Booking Form. In order to help spread the payments we require a further 10% payment 150 days prior to your expedition start date. If you are booking within 10 weeks of your intended departure date then we require full payment. Should we be unable to process your booking for any reason then your deposit will be returned to you.

We must have the full balance payment at least 8 weeks (56 days) prior to departure. However, all balance or part balance payments over and above the first 20% of the total sum owed that is received prior to the 150 day payment date in the same year as your expedition will be subject to a 5% discount. Thus, if \$500 is paid off the remaining 80% balance more than 150 days prior to your expedition start date, a total of \$525 will be credited to your expedition costs.

All correspondence will be sent to you at either of the addresses you give on your completed Booking Form, unless you clearly indicate otherwise. In the event of the alteration or cancellation of a confirmed booking by you, conditions in section 3 will apply. Please note that the person signing the Booking Form not only undertakes full payment of all the expedition components booked, but signs on behalf of, and should, therefore have the full consent of the person named on the Booking Form. Payment of your deposit confirms you comply with booking conditions.

### 2) THE PRICE OF YOUR EXPEDITION AND SURCHARGES

Whilst we reserve the right to amend prices upwards or downwards at any time, it is our policy to offer expeditions at a clear and firm price. However, the factors which may force us to surcharge you are government action, changes to the cost of currency or fuel - unless full payment is made six months or more prior to your departure date.

### 3) IF YOU NEED TO CANCEL YOUR BOOKING

Should you have to cancel your booking we ask that you advise the US office promptly in writing or by email. The cancellation will take effect from the day the written confirmation is received. Cancellation will incur a \$95 handling charge. Additional cancellation charges are as follows:

Period	Cancellation charge
More than 185 days before departure	Loss of \$95 handling charge
185 days before expedition start date to 150 days before expedition start date	Loss of 10% of total expedition costs
150 days before expedition start date to 42 days before expedition start date	20% of your total expedition costs
Less than 42 days before the expedition start date	100% of your total expedition costs

Note if you are doing a dissertation/thesis topic then you are able to cancel up to 1 April in the year of your expedition with no loss of deposit, if documentary evidence can be produced that your university will not permit you to undertake the dissertation or thesis topic chosen.

### 4) IF OPERATION WALLACEA CANCELS YOUR BOOKING

In the unlikely event of Operation Wallacea deeming travel to your particular destination unsafe for any reason, more than 3 months before departure, we will provide a suitable alternative. As a result we are unable to refund any monies, beyond the conditions outlined above. We undertake not to cancel any expedition closer than 3 months to the expedition start date unless in exceptional circumstances such as war, riots, civil strife, industrial action so severe that alternative transport and accommodation cannot be provided, terrorist activity, natural and nuclear disaster, fire, adverse weather conditions, technical problems with transport and similar unforeseeable circumstances where compensation payments cannot be made.

### 5) IF YOU WANT TO TRANSFER YOUR BOOKING

If you want to transfer your booking to the following year or to another named person then you need to obtain prior approval from the Opwall UK office. In the event that you make your decision to transfer to the following year, then you need to pay an additional 10% to secure the transfer. No transfers are allowed after 1 April in the year of the original booked expedition. Note only one transfer to a future year or of the named person per application is allowed and once that transfer is made then all monies paid would be forfeited in the event that the signatory of the form wanted to cancel.

### 6) JURISDICTION AND LEGAL ASPECTS

Please note that when you have read the booking conditions above and signed your booking form, and when a confirmation invoice has been issued by or on behalf of us or the relevant supplier, you enter into a binding contract which will be governed and interpreted in accordance with the law of England and Wales. As a member of the Association of the Bonded Travel Organisers Trust Limited (ABTOT), an Association approved by the BIS, Operation Wallacea Ltd has provided a Bond to meet the requirements of the Package Travel, Package Holidays and Package Tours Regulations 1992. In the event of the Company's insolvency this Bond provides security for all non-flight inclusive packages provided by Operation Wallacea Ltd. In the above circumstances, the following will apply:

- A refund of your package pre-payments if you have not yet travelled; or
- Transport costs back to the start point of the expedition and a refund of the unused portion of the package price if you have already travelled.

### 7) WHAT DOES THE BOOKING WITH OPERATION WALLACEA NOT INCLUDE?

- Costs of flights and transport to and from the start and finish points of each expedition
- Accommodation and food costs before or after the expedition start and end dates
- Additional insurance cover beyond the £1 million expedition medical and evacuation insurance cover provided by Opwall
- Costs of additional elective training (eg canopy access course, dive training beyond PADI Open Water)
- Dive equipment rental
- PIC cards and PADI training Manuals (or BSAC equivalents)
- Local taxes
- Park or Reserve entrance fees
- Visa costs
- Vaccination costs